



EXCELLENCE
IN CONSTRUCTION AWARDS
2011

The Master Builders KwaZulu-Natal Excellence in Construction programme is aimed at recognising and acknowledging excellence in building and construction. The pursuit of excellence in construction is a particularly important calling, as buildings have profound effect on their occupants and users – influencing and shaping the way in which we live, learn, work, contemplate and relax.

Entry Form

ENTRY FORMS WILL NOT BE ACCEPTED WITHOUT A SIGNED OWNERSHIP AUTHORITY

Checklist:

Hardcopy photos (1 set only)	
Photos on CD (1 copy only)	
The following in duplicate	
Entry Form page 3 completed in full and signed	
Description of Project	
Construction Methods etc.	
Summary of Document Control	
Owner's Authority Signed	
Client/Principal Agent Summary completed	
Statement from Principal Agent/Quantity Surveyor	
Signed Conditions of Entry	
Proof of Payment	

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ENTRY FEE

Projects entered Below R1m	R450.00 per entry
Projects entered Between R1m and R3m	R950.00 per entry
Projects entered Above R3m	R1350.00 per entry
<u>Banking details</u> First National Bank - Durban Br. No. 221426 Acc. No. 508 307 40061	Please ensure that proof of payment is provided with your entry form.

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THIS FORM MUST BE COMPLETED AND DELIVERED WITH ALL REQUIRED
INFORMATION/DOCUMENTATION TO YOUR NEAREST ASSOCIATION OFFICE
ON OR BEFORE 10 JUNE 2011

ENTRY FORM

Name of Contractor: _____

Project Title: _____

Were you the: Main Contractor

Sub-Contractor

Other

(Please Specify) _____

Final Contract Value: _____

Contact Person: _____

Project Site address: _____

Post code: _____

Tel: _____

Fax: _____

E-mail: _____

Client name: _____

Tel: _____

Fax: _____

E-mail: _____

Principal Agent: _____

Tel: _____

Fax: _____

E-mail: _____

I/We hereby enter the above mentioned building works in the Master Builders KwaZulu-Natal's Excellence in Construction Awards Competition and agree to be bound by the conditions of entry as set out below. I/We hereby give permission to the Association to publish photographs and descriptions of the entry in the media and disseminate.

I/We agree that the Adjudicators' decision is final.

Name of entrant/business: _____

Tel: _____

Contact person: _____

Date: _____

Signature: _____

*** NO ENTRIES WILL BE PROCESSED WITHOUT A SIGNATURE**

Please submit the following with this entry form:

1. A minimum of six colour photographs of the Project in Digital Format at least 1MB in size but preferably larger and in 300dpi resolution. Photos are to be submitted on a CD. Colour photographs are to be printed two per A4 page.
2. A concise description of the Project highlighting any particular difficulties or aspects affecting construction methods or time.
3. A one page typed summary of the construction methods, any particular systems or plant utilised, difficulties encountered and overcome. Details of the safety record / accidents / incidents on the project.
4. A paragraph summary report on your documentation control and general management systems.
5. A brief statement from the Principal Agent / Quantity Surveyor on:
 - a. Contract compliance
 - b. Conformance to budgeted cost
 - c. Conformance to programme/control completion dates
6. Any other relevant information in support of the entry.
7. **Please submit entry forms and all relevant documentation in duplicate**

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CATEGORIES

Any Project which was completed after JANUARY 1, 2008, and which has not been previously entered is eligible.

A separate entry form must be completed for each individual entry.

Entries are invited in the following categories:
(Tick [√] which category you are entering)

1.	SINGLE RESIDENTIAL BUILDING (under R1 million) Individual dwelling Units, Townhouses etc.	
2.	SINGLE RESIDENTIAL BUILDING (between R1 & R3 million)	
3.	SINGLE RESIDENTIAL BUILDING (above R3 million)	
4.	ALTERATIONS, ADDITIONS & RENOVATIONS (under R1 million)	
5.	ALTERATIONS, ADDITIONS & RENOVATIONS (between R1 & R3 million)	
6.	ALTERATIONS, ADDITIONS & RENOVATIONS (above R3 million)	
5.	SMALL WORKS (projects under R3 million)	
6.	APARTMENT BUILDINGS (under R10 million)	
7.	APARTMENT BUILDINGS (above R10 million)	
8.	COMMERCIAL BUILDINGS (under R40 million) Office buildings, manufacturing premises etc.	
9.	COMMERCIAL BUILDINGS (above R40 million) Office buildings, manufacturing premises etc.	
10.	RETAIL BUILDINGS (under R40 million)	
11.	RETAIL BUILDINGS (above R40 million)	
12.	RECREATIONAL, LEISURE & HOTELS (under R40 million)	
13.	RECREATIONAL, LEISURE & HOTELS (above R40 million)	
14.	HEALTH FACILITIES	
15.	SUB-CONTRACTORS AND/OR SERVICE PROVIDER	
16.	HISTORICAL BUILDINGS (Completed more than 60 years ago. Excludes restorations)	
17.	EDUCATIONAL BUILDINGS	
18.	INDUSTRIAL / CIVIL	
19.	SPECIAL PROJECTS (includes iconic projects)	
20.	RESTORATIONS	

NOTE:

Entries of smaller projects are especially encouraged. The Adjudicators will ensure “like” competes with “like” and they have the right to change categories, create categories, or move the entry into another category where necessary.

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CONDITIONS OF ENTRY

* PLEASE READ **ALL** CONDITIONS **PRIOR** TO SIGNATURE

1. Incomplete entry forms will not be processed
2. Inclusive separate entries are required to be submitted for each project.
3. The Adjudicators reserve the right to determine whether any entry has been entered in the relevant category and to transfer entries into the category which they deem appropriate. They also reserve the right to change, delete or create a new category if deemed appropriate.
4. **THE ENTRANT MUST OBTAIN ASSURANCE OF THE OWNER'S CO-OPERATION IN REGARD TO ACCESS FOR JUDGING**
5. Details of each entry may be published in the media providing suitable material is supplied. Entry in the competition does not, however, automatically ensure exposure in the media.
6. The Association reserves the right to refuse to accept any entry.
7. All documents submitted remain the property of the Association.
8. The Adjudicators' decisions are final. A winner may not necessarily be declared in all categories.
9. A competent senior representative of the entrant, who is fully conversant with the project, is required on site during the adjudication.
10. The project or portion of the project that is being entered must be physically capable of being evaluated during the adjudication period.
11. Only members in good standing may enter projects, or portions of projects, except for the Historical Buildings' category, which may be entered by any person, but must have been constructed by a member at the time.

Signature: _____

PLEASE NOTE:

- IT IS A REQUIREMENT OF THE AWARDS THAT PHOTOGRAPHY IS PERMITTED OF THE EXTERIOR AND INTERIOR OF AWARD WINNING ENTRIES AND THE OWNER'S AGREEMENT TO PUBLICITY MUST BE OBTAINED
- Professional and comprehensive presentation of the relevant entry documentation as well as the on-site presentation, is of great assistance to the Adjudicators

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JUDGING CRITERIA

Judging will be carried out by a panel of experienced Adjudicators appointed by the Association.
The criteria and systems of marking developed by the Adjudicators are as follows.

PROJECT: _____ SECTOR: _____

CONTRACTOR: _____ CLIENT: _____

QUALITY OF WORK

External Finishes	MAX	WEIGHT	MARK	REMARKS
Wall Finish	10	8	80	
Roof	10	8	80	
Trim	10	8	80	
Paving	10	6	60	
Total			300	

Internal Finishes	MAX	WEIGHT	MARK	REMARKS
Wall Finish	10	10	100	
Ceiling	10	10	100	
Floor	10	10	100	
Total			300	

Accuracy	MAX	WEIGHT	MARK	REMARKS
Line and Level	10	8	80	
Detail Execution	10	9	90	
General Impression	10	8	80	
Total			250	

Internal Finishes	MAX	WEIGHT	MARK	REMARKS
Wall Finish	10	10	100	
Ceiling	10	10	100	
Floor	10	10	100	
Total			300	

EXECUTION OF CONSTRUCTION

	MAX	WEIGHT	MARK	REMARKS
Innovation in Construction Technique	5	8	40	
Siting & Difficulty of Site	5	8	40	
Total			80	

CONTRACTOR RELATIONSHIPS

	MAX	WEIGHT	MARK	REMARKS
Contractor Projects Manager	5	4	20	
Contribution to Timeous Completion	5	4	20	
Conformance to Cost Budget	5	2	10	
Contractor/ Client Relationship	5	2	10	
Post Contract Performance	5	2	10	
Total			70	

* Please note that factors that are not applicable will not be taken into account.

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OWNER'S AUTHORITY

Agreement is hereby given by the owner of the property to allow the building works to be inspected for judging.

NAME OF PROJECT :

I/We (owner's name [print]):

Tel:

Hereby agree to allow the building work, to be inspected for judging. I/We further agree that photographs of the building works be taken and published by the Association in any means that it deems appropriate.

Signature:

Date:

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CLIENT AND/OR PRINCIPAL AGENT SUMMARY

(Main Contractor to sign only if entry is a Sub-contractor)

Client / Principal Agent / Main Contractor:

(Delete which is not applicable)

Contact person:

Project title:

Tel:

Fax:

E-mail:

1. Was the client satisfied with the end result of the project?

2. Were all defects on the project attended to promptly & efficiently?

3. Was the project completed timeously & within budget?

4. Was the client satisfied with the relationship / attitude between parties throughout the project?

5. Any other comments – either complimentary or adverse?

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Signature: _____

Date: _____

CLIENT and/or PRINCIPAL AGENT

And/or MAIN CONTRACTOR (only if entry is a Sub-contractor)

(Delete which is not applicable)